

INFORMATION FOR ALL VOLUNTEER PARENTS

All Chaperones must complete the Volunteer Registration Process on the School District's VIPS system and review the Guidelines for Chaperones and/or Pit Crew at achsmusic.org. Please arrive 30 minutes prior to "call time" as announced by the Band Director before each game, sign in on the VIPS computer and check in with the Chaperone Chairperson to receive any special instructions. Please wear your Band Booster shirt and chaperone lanyard anytime that you chaperone. Make sure you return your lanyard to the Chaperone Chairperson after the game.

Chaperones escort students when walking to and from the stadium/field. Space yourselves (about every 12 students) and walk along either side of the band. Control traffic so that no one 'breaks ranks' when the band is marching to/from the stadium/field to allow safe passage.

In the stands, Chaperones sit around the band and the Color Guard and at the ends of the isles to form a perimeter as a buffer zone to keep spectators from the band area, to observe students and to easily meet their needs. Other students, parents, siblings and/or family members are not allowed in the stands with the band members. If a parent needs to speak to a student, the student needs to receive permission to come out of the stands to speak to the parent. The only exceptions are band alumni, who are allowed in the stands with the band.

We have a first-aid kit, including medical authorization forms and a nurse available to handle overheating, illness or accidents. We have a uniform repair person to take care of missing uniform parts, sewing and mending needs.

Students will usually receive two water breaks. The Chaperones will start passing out water at the beginning of the second quarter. The band must be ready to head to the field 7 minutes prior to half-time. We will pass out water again as the students go up the stairs after the half-time show. After water service, please pass a garbage bag down the rows of students to collect cups.

There is one scheduled restroom break and it is during the third quarter. Chaperones will be selected to escort a number of students each, of the same gender, down the back stairs under the bleachers to the restrooms. Please do not take a group until you have been given notification to leave. Students are not allowed to visit with friends or family or to get food or drinks on their way to or from the restroom.

Three Chaperones, including the nurse, must remain in the stands to chaperone the other students during this time. Students are to be back in the stands and ready to play two minutes before the end of the third quarter. Mr. Bowman must give permission for emergency restroom breaks. Do not take students to the restroom until permission from the Band Director has been obtained (the Band Director has to know the whereabouts of all band members at all times).

Students are not allowed to eat or drink anything but water while in uniform.

Retrieve any belongings left in the stands and remove trash. When returning to the band room, please walk on either side of the band and allow only Chaperones (those with badges) to enter the band room. Please monitor the door to stop people from coming into the room.

Away Games

There are to be 5 Chaperones per bus, including 1 staff member per bus. Chaperones should be dispersed in the front, middle and back of the bus. Chaperones ensure the safety of the students, monitor behavior and assist with loading and unloading students. Retrieve any belongings left on the bus and remove trash. Students are to return home with the band unless prior arrangements have been made in writing with Mr. Bowman.

For any questions, please see Connie Waterman, Ken Rowland or Mr. Bowman. Thank you for your help.

We couldn't do this without your assistance and you are greatly appreciated!